

January 17, 2010

RHSG Parents & Students,

Yes, it's that time, again. Time to gear up for ***Mission Mexico 2010***



April 2 – 10

Registration Packets due February 14

Our Mexico Mission Trip is a Spring Break tradition at Rolling Hills. It is an incredibly impactful trip for our students. We will be returning to Mexico this year with Azusa Pacific's Mexico Outreach Program. This will be our fourth year partnering with Azusa Pacific University (APU).

On prior trips, our students have participated in construction projects, which have included building homes for impoverished families. They have also participated in Community Cleanup projects at various parks and schools in Mexicali. We are anticipating the same type of effort again this year.

It can be a hard week roughing it in tents, using outhouses, and going without showers, but the end result of showing God's love through our acts of service makes it so worth it. Last year we built a home for a single mother and her children, and ran a week-long Vacation Bible School at a local rural church who we have worked with the past 3 years. It was a rewarding experience and we are planning to go once again to Mexicali to work. We feel like we are making lasting relationships and contributing to their communities.

If God has laid it on your heart to be part of this year's team, we strongly encourage you to complete the registration paperwork attached.

In order to meet the APU registration deadline, we need your completed registration packet by **Sunday, February 14**. All forms can be turned in to the church office.

It is also highly recommended that your student has a U.S. passport for this year's trip. There is information included in this packet that will help you apply for one.

Any questions please feel free to call either Andrew Martin or myself.

Thank you, parents, for all you do to help our students at Rolling Hills !!

Glynda Smith ☺
Mission Trip Coordinator
925.736.4423 home
925.683.6650 cell

Andrew Martin
925.838.7729

Mission Mexico 2010 - Parents Check List

Parents: Help us collect the forms.

In order for your student to travel to Mexico, they need to turn in the following documentation to the church office on or before **February 14, 2010**.

Parent Check-List

check	Form/Description
<input type="checkbox"/>	General Release of Liability (original) – This form is a legal requirement of Azusa Pacific University.
<input type="checkbox"/>	RHCC Medical Consent Form (original) – This form allows authorized individuals to intervene and address medical emergencies on behalf of the participant (both in Mexico and the United States).
<input type="checkbox"/>	Consent to Travel to Mexico for Minors (original) – This is required for all minors traveling with our group. Both parents must sign the consent and have it notarized. If parents are divorced or separated, both parents must still sign and consent (one for each parent if necessary) unless a parent has sole custody. If a parent has sole custody, a copy of the necessary documents proving sole custody must be attached. The reason for our stringent policy is to account for the variety of child abduction laws that come into account in international travel. These forms provide proof that a minor's parent(s) has consented to the minor engaging in international travel.
<input type="checkbox"/>	Immigration documents (copies): "Passport" or "Birth certificate and State Issued Photo ID" - All participants are required to submit a copy of their current passport (or birth certificate and State Issued Photo ID). Note: Participants under 16, submit a copy of school photo ID. This should be carried with you in Mexico.
<input type="checkbox"/>	Medical insurance card (copy) – please make a copy of front and back of card.

Group:	RHCC – Mission Mexico 2010
Leader:	Andrew Martin, Youth Pastor
Camp:	Easter 2: April 3 – 9 Camp Cuernavaca, Mexicali, Mexico
Deadline:	February 14

During an event to Mexico, if you as parents have an emergency, and need to contact your family, you may contact Mexico Outreach and Azusa Pacific University, at: 626.812.3027. Mexico Outreach staff will check in with the university and Mexico Outreach office daily while on the event in Mexico.

General Release of Liability

Participant name:
Participant address:
Name of Sponsoring Organization

Choose one Mexico Outreach event:

- Easter 1** March 27-April 2, 2010 Cuernavaca
- Easter 1** March 27-April 2, 2010 Chiapas
- Easter 2** April 3-9, 2010 Cuernavaca

THIS IS A LEGAL DOCUMENT - READ CAREFULLY BEFORE SIGNING

I, the Participant, desire to voluntarily use a camp site in Mexico operated as part of Azusa Pacific University's Mexico Outreach Reach Program and any services offered by APU in connection with my use of APU's camp site.

In consideration for being allowed to use APU's camp site, I agree to comply with the following conditions:

• Assumptions of Risks: I understand that my use of APU's camp site in Mexico may involve visiting in a foreign country, which exposes me to certain risks and dangers. Some of these risks include, but are not limited to: (i) the hazards of travel by airplane, boat, train, bus, car, or other forms of transportation; (ii) different or unstable political, legal, social and economic conditions; (iii) local health and weather conditions; (iv) the potential of criminal or injurious acts by others, including terrorism; (v) physical exertion or emotional distress associated with length of travel or activities undertaken while abroad; (vi) exposure to infectious, communicable and other diseases; (vii) loss of or damage to personal property; (viii) physical injury or even death, resulting from accidents, natural disasters or acts of God; from strikes, war, quarantine or government restrictions; lack of access to adequate medical services or facilities; and (iv) also the following possible risks specific to my stay in Mexico:

- Risks associated with choosing to eat or drink food or beverages offered in the local community (e.g. possibly unfamiliar or upsetting food or beverages, including unsafe tap water; limited refrigeration; limited dietary choices);
- Adverse environmental conditions (e.g. lots of dust, rocks, dirt); dry climate, limited air-conditioning;
- Adverse forces of nature and/or other agencies known or unknown (e.g. insect bites);
- Risks associated with choosing to participate in visitations to various ministry sites in the local community (e.g. rehabilitation centers, men's prison - playing basketball with prisoners, women's prison - engaging in theatre or crafts with prisoners, elderly care centers, orphanages, women's or children's shelters, community service agencies); and
- Risks associated with choosing to participate in various construction-related ministry activities (e.g. laying a cement floor, building a bathroom, fixing a broken pipe, building a structure, or other projects).

I further understand and hereby assume complete responsibility for reviewing the U.S. Consular information (available at: http://travel.state.gov/travel/cis_pa_tw/cis/cis_1765.html), as well as the Centers for Disease Control information (available at: <http://wwwn.cdc.gov/travel/destinationMexico.aspx>) on travel to, in, and around, Mexico. I also understand and acknowledge that it is my responsibility to maintain contact with the local American Embassy for any and all bulletins pertinent to the health, safety or welfare of Americans who are visiting or living abroad and to act prudently based on any such bulletins. **I know, understand, and appreciate the risks that are inherent in my use of APU's camp site in Mexico and related services. I hereby assert that my use of the facility and related services is voluntary and that I knowingly assume all such risks.**

In traveling abroad, it may be difficult or impossible to secure medical care or consent thereto in a timely manner. I acknowledge that I will be responsible for the payment of all fees, charges and other monetary items related to such treatment and/or care. I represent that I have obtained all health, accident and/or repatriation insurance I deem necessary. I further agree that I am responsible for my own medical needs during the trip or activity, that I will hold and appropriately use any over-the-counter or prescription drugs I may hold, purchase or otherwise deem necessary

during the trip or activity. I acknowledge that the University, and the sponsors or directors of the Program, are not responsible for my medical needs or any medical treatments of any kind.

• General Release of Liability: I acknowledge that part of the enjoyment and learning of travel and/or volunteering is derived from the risks assumed by me and being part of an activity beyond the accepted safety of my everyday life. I hereby state that the enjoyment and learning derived from these inherent risks is part of the reason for my use of APU's camp site. I recognize these risks may be present before, during and after my use of APU's camp site. Knowing the above-mentioned risks, and in consideration of being allowed to use APU's camp site, I, for myself, my family, heirs, administrators, executors, personal representatives, assigns, and third parties, agree to release APU and Azusa Pacific Mexico ("APM"), and their respective boards, trustees, officers, agents, employees, students, volunteers, affiliates and related foundations (collectively, "APU Entities") and _____ (insert name of your Sponsoring Organization) from any and all claims, demands, actions, or causes of action of any sort on account of bodily injury, illness, death, emotional trauma, property damage, theft or other loss of any kind that I may sustain as a result of my use of APU's camp site, including any act or omission of any third party (e.g. first aid volunteer, rescue squad, hospital, community agencies).

• Covenant Not to Sue: I understand that by signing this document, I am giving up my right to sue any of the APU Entities for any accident or injury that happens either on or off the premises of APU's camp site, unless such accident or injury arises out of the intentional conduct of any of the APU Entities. I also understand that I am giving up my right to sue my Sponsoring Organization for any accident or injury that happens either on or off the premises of APU's camp site, unless such accident or injury arises out of the intentional conduct of my Sponsoring Organization.

• Indemnification: I further understand that by signing this document, I am agreeing to defend, indemnify and hold harmless all of the APU Entities and my Sponsoring Organization from any and all loss, liability, damage or costs incurred by them as a result of any injury or damage to the person or property of others which I may cause, or from any financial liability or obligation which I may personally incur in connection with my use of APU's camp site. **I understand that by agreeing to this clause I am releasing claims and giving up substantial rights, including my right to sue.**

• Governing Law: I agree that any dispute arising out of my use of APU's camp site shall be governed and construed in accordance with the laws of Mexico.

• Facsimile; PDF. I agree that, with prior APU consent, facsimile or PDF signatures for any documents in support of my registration for APU's camp site shall be deemed as effective as original signatures. APU consent will be given under this provision only in extenuating circumstances.

• Change to Camp Use. I agree that APU has the right to make cancellations, substitutions, or changes in the case of emergency or changed conditions, including the level of participant interest in use of APU's camp site. I accept all responsibility for loss or additional expenses due to delays or other changes in the means of transportation, other services, or sickness, weather, strikes, or other unforeseen causes. I understand that APU is not responsible for any such disruption to my use of APU's camp site, nor for any consequent expenses I may thereby incur.

Participant signature: _____ Date: _____

Signature of parent or guardian: _____ Date: _____

(if Participant is under 18*)

* If your son, daughter, or ward is less than 18 years of age, it is our policy that you sign on behalf of your son, daughter, or ward to the above terms, and to be legally responsible for the obligation and acts of the Participant as described in this agreement; and to agree, for yourself and for your son, daughter, or ward, to be bound by its terms.



Event/Camp Name: RHCC Mexico Mission's Trip 2010 / Camp Cuernavaca, Mexicali, Mexico
Dates of Event/Camp: April 2 - 10, 2010 (including travel days)

Medical Consent & Release of Liability Form
Rolling Hills Community Church
1565 Green Valley Road, Danville, CA 94526
(925) 838-7729

STUDENT'S GENERAL INFORMATION

Name _____
Last First Middle
Address _____
Street City State Zip
Home Phone (____) _____ Date of birth: (mo/day/yr) ____/____/____

EMERGENCY INFORMATION

Father/Guardian _____ Mother/Guardian _____
Address _____ Address _____
City _____ State _____ Zip _____ City _____ State _____ Zip _____
Home Phone (____) _____ Home Phone (____) _____
Work Phone (____) _____ Work Phone (____) _____
Cell/Pager (____) _____ Cell/Pager (____) _____
Alternate Contact _____ Relationship to Student _____
Address _____
Street City State Zip
Daytime Phone (____) _____ Evening Phone (____) _____

HEALTH INSURANCE & LIABILITY INFORMATION

Do you carry medical/hospital insurance on above student? Yes No
Insurance Carrier _____ Policy # _____
Student Social Security # _____ ****Attach copy of insurance card, front & back, to this form****
Family Physician's Name _____ Phone (____) _____
List allergies to plants, insects, or medications _____
List medical conditions and/or prescribed medications (send with instructions and signed note that we may administer, if needed) _____
Date of last Tetanus shot (mo/day/yr) ____/____/____
List past operations or serious injuries with dates _____

Authorization for treatment: I hereby give permission and consent for my child to be treated by medical personnel and I release Rolling Hills Community Church, Church representatives, chaperones and/or drivers from liability. In the event that I cannot be reached in a medical emergency, I hereby give my permission to secure and administer treatment, including hospitalization, for the care of my child. I understand that I am responsible for any payments and/or bills that are associated with my child's medical emergency. I also understand it is my responsibility to inform Rolling Hills Community Church if any of the above mentioned information changes.

Signature of parent or legal guardian _____ Date _____

Consent to Travel to Mexico for Minors

Keep this original form with you while traveling in Mexico. This form ensures that both parents/guardians have consented to their minor engaging in international travel. Both parents must sign this document and get it notarized. If the parents are divorced or separated, both parents must still sign the document unless a parent has sole custody of the minor. If the minor is under the sole custody of a parent, a copy of the necessary documents proving sole custody must be attached to this form. If a parent has died, a copy of the necessary documents proving death must be attached to this form. Mexican law prohibits a minor from visiting Mexico if signatures are missing.

- Choose one Mexico Outreach event:**
- Easter 1** March 27-April 2, 2010 Cuernavaca
 - Easter 1** March 27-April 2, 2010 Chiapas
 - Easter 2** April 3-9, 2010 Cuernavaca

This must be notarized to verify the authenticity of the signatures.

Participant name	Licensee name (Organization)
Name of "Mother or Guardian"	Youth Leader or Staff Member (herein "Agent")
Name of "Father or Guardian"	

USA, Canadian or Mexican Citizenships must:

To enter Mexico and return to the USA: Bring a passport, or appropriate documents based upon your age (See the "Immigration Documents Chart"). If you have a "Greencard", YOU MUST BRING THE ORIGINAL. (There is a \$170 fine for not having your original Greencard.)

All Other Citizenships must:

To enter Mexico and return to the USA: Contact the nearest Mexican Consulate for permission to travel into Mexico. NOTE: Some citizenships require extra visas for entry which may take up to 4 months to process or are excluded from entry based upon diplomatic relations (See the "Immigration Documents Chart"). You must have a visa and Passport that allows re-entry into the USA. If you have a "Greencard," YOU MUST BRING THE ORIGINAL. (There is a \$170 fine for not having your original Greencard.)

Consent to Travel Outside the United States to Mexico: The above-named Parent(s) or Guardian(s) of the Participant has entrusted the Participant into the care of the Agent, an adult, and a duly authorized representative of the Organization, while the Participant participates in "Mexico Outreach," an activity of the Organization.

The Parent(s) or Guardian(s) do hereby authorize the Participant to travel outside the United States to the nation of Mexico.

Signature of "Mother or Guardian" (required)	Signature of "Father or Guardian" (required)
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ALL-PURPOSE ACKNOWLEDGMENT

State of _____)
 County of _____) ss.
 On _____, before me, _____
Date Name and Title of Officer (e.g., "Jane Doe, Notary Public")
 personally appeared _____
Name(s) of Signer(s)

proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the state of _____ that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public _____ (Seal)

Both parents are required to sign in order to comply with the laws of Mexico.

The logo for Mission Mexico 2010 features the text "Mission Mexico 2010" in a bold, italicized, black serif font. The text is centered within a white rectangular area that is flanked by two vertical grey bars on either side. A small globe icon is positioned behind the word "Mexico".

Mission Mexico 2010

January 6, 2010

Dear RHSG Students & Parents,

The **2010 Mexico Mission trip** will be the week of April 2 – 10. It is advised that ALL students have a U.S. Passport. Even though the U.S. Department of State currently allows land based re-entry, for students age 18 and under, with a birth certificate and photo ID, there is no guarantee they will continue to do so. Therefore, it is strongly recommended that your student have a passport, passport card (or WHTI compliant card).

Here is information to help you apply for a U.S. passport:

Our local Danville Post Office, located on Camino Tassajara, can do the entire passport application process. This is by appointment only. You will need to call the post office at (925) 736-0775, or stop by and visit them to make your appointment. They will process paperwork, and take color photos on the premises. This is a one-stop, do-it-all appointment. There are other agencies that you may apply at. Please see the U.S. Department of State website (www.travel.state.gov) for a list.

A passport application can be picked up at the local post office, or visit online at www.travel.state.gov to print an application. Please read the application carefully, as there are specific requirements based on age of child (i.e. minors age 15 and under vs. minors ages 16 & 17).

Please take note that a CERTIFIED birth certificate is required for this application.

(A certified birth certificate has a registrar's raised, embossed, impressed or multicolored seal, registrar's signature, and the date the certificate was filed with the registrar's office (photocopies are not acceptable). Some short versions of birth certificates were issued, over a number of years, with the word "**ABSTRACT**" on them. These are **NOT** acceptable for passport issuance. Please look at your birth certificate, and if this is the only type in your possession you will need to get a certified birth certificate.)

Any questions, please call **Glynda Smith at (925) 736-4423**. All Information regarding U.S. passports can be found online at www.travel.state.gov.

Thank you parents for all you do to help our students at Rolling Hills Community Church. Looking forward to changing lives in Mexico!

In His Service,

Glynda Smith
Mission Mexico 2010

U.S. Passport Application fees:

Passport Service	Processing Fee	Photos Fee*	Application Fee	Total Fee
Age 16 and over	\$25.00	\$15.00	\$75.00	\$115.00
Under Age 16	\$25.00	\$15.00	\$60.00	\$100.00

Keep in mind that passport processing and photo fees are paid directly to the USPS, while passport application fees are payable to the Department of State.

If you bring a Passport Compliant Photo (2 color copies, size 2" x 2", taken within last 6 months, etc.) the Photo Fee is not required. These should be taken by someone familiar with passport requirements, as there many specific rules.

*Two color photos will be taken. Granted, you can pay less by having passport photos made at Costco, and then applying at an agency of your choice. The post office can process your entire application with minimal travel and hassle.